**Public Media Alliance - Grace Wyndham Goldie (BBC) Trust Fund Global Grant 2020**

**Application and guidelines**

The Public Media Alliance (PMA), with support from the Grace Wyndham Goldie (BBC) Fund is offering **8** Global grants of up to £1,500 to employees of member organisations for travel to another country for approximately 1-2 weeks (excluding the UK).

The grant is provided for a project that would benefit the grantees organisation and society and meet the objectives of the PMA and the funding organisation. The applicant must also link up with the PMA member broadcaster in the country they intend to visit.

These grants encourage broadcasters to travel to other countries around the world and promote understanding and appreciation of and between different cultures and also developing links with broadcasters in othercountries.

The grants also recognise and promote talent, and encourage the achievement of Sustainable Development goals (SDGs)

**Selection criteria**

* Applicants are selected on the strength of their applications and on the creativity of their proposal.

* Applicants are also encouraged to create diverse and independent programmes, or complete a project, for which the global grant is essential.

* Open to all staff whose organisations are members in good standing of the Public Media Alliance (PMA)
* The travel should benefit the employee’s organisation and society.
* Selection will be made on balance of gender and region as well as between the developing and developed worlds.
* Applicants should be mid-career professionals, and must be employed by a PMA member organisation for at least 3 years.
* The travel/project should be completed and reports submitted before the end of June 2020.
* Applicants and their employers must give a written undertaking that the travel/ project will be completed within the timeframe and that all reports and accounts will be submitted within two weeks of completing this.
* Travel excludes travel to the UK.
* Applicants must give written assurance that they will return to their country and organisation on completion of the travel/project. The form should also be signed and stamped by the applicant's manager/employer to confirm this.
* Approavl of travel must be given by your line manager and PMA will also seek this approval before the grant offer is mind.

**Guidance for applicants**

* A clear and focused proposal for travel and what the project will achieve must be given.
* A well-prepared draft budget must be included with the application and successful applicants must submit a detailed final budget.
* Applicants must research their project before submitting, with a clear outline of which member organisation(s) they will be visiting and how this will benefit them and their organisation. We would encourage that the applicant research and write to the organisation they are intending to visit .
* Applications should be made on the form below. Typed applications are preferred over handwritten ones. Where possible please send completed form as a word document.
* Please be aware before making any arrangemnst that you have the required documents and visas to visit the ocuntry you intend to.

For any queries relating to the Global Grant please email Jasmine Chandler, Jas@publicmediaalliance.org

Completed forms should also be emailed to the above address.

 **Closing date for applications is the 25th January 2020.**

**Application Form**

**Public Media Alliance Global Grant**

**2020**

***All fields in the application form must be filled in* *clearly***

**Please use extra pagesif necessary.**

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| **Name:****(first, last)**  |
| **Age:**  | **Gender:**  |
| **Organisation:**  | **Work address:**  |
| **Work phone:**  | **Fax:**  |
| **Email:**  | **Home address:**  |
| **Home phone:****Mobile:** **(include Country code)** | **Post/job title:** |
| **Previous posts:**  |
| **Educational and professional qualifications: (Give all details)** |
| **Previous travel:** |
| **Summarise your project (no more than 400 words)** |
| **What would you use the travel for? Define your objectives, i.e. where you would go, what you would do and what you plan to achieve and why.** |
| **How would this grant benefit your organisation?** |
| **How would this grant benefit your society and help towards the Sustainable Development Goals?** |
| **On return how would you share the experience with your organisation?** |
| **Budget (estimate)****Outline budget (include airfare and appropriate daily rate for accommodation, subsistence and any extras for the destination and duration of proposed visit.) Please use extra pagesif necessary.** **An exact budget will be required if the grant is awarded.** **Please beware that any overspend will need to be borne by the grantee/organisation.** |
| **Signature:** |

**Statement/reference by employee’s manager**

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| **Please state why you think the applicant should be given this grant:** |

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| **Name:** |
| **Position:** |
| **Address:**  |
| **Telephone:** |
| **Email:**  |
| **I confirm that the above could be released for one or two weeks, if selected, to take up this Global Grant.** |
| **Signature and stamp:** |